

## ASI Board Meeting – Summary of Minutes for publication

**Date:** Sunday June 2 – Monday June 3 2019 (2 days)

**Place:** Scandic Seilet, Gideonvegen 2, 6412 Molde, Norway

### Antitrust Statement:

*Attendees are kindly reminded that the ASI is committed to complying with all relevant antitrust and competition laws and regulations and, to that end, has adopted an Antitrust Policy, compliance with which is a condition of continued ASI participation. Failure to abide by these laws can potentially have extremely serious consequences for the ASI and its participants, including heavy fines and, in some jurisdictions, imprisonment for individuals. You are therefore asked to have due regard to this Policy today and indeed in respect of all other ASI activity.*

**Participants:** Daniel Weston (Chair), Rolf Brunkhorst, Gerard Bos, Heather Campbell, Sasha Courville, Tolga Egrilmezer, Pippa Howard, Ken Willings.

**ASI Secretariat:** Fiona Solomon (ASI CEO).

### Introduction and context

From September 2019, ASI is taking the initiative to share a summary of Board meetings and teleconferences in the interests of transparency.

The following principles are applied in preparing these summaries:

- Statements or perspectives are not attributed to individuals.
- The following matters are not included in the summary: personnel matters, financial approvals, small items, or sensitive, premature or evolving discussions.
- Board decisions are shared, but not the deliberations or decision-making processes that lead to them.
- Publishing the Board's decisions does not invite or open up debate about these decisions.
- The Board approves the summary before publication on the ASI website and via the monthly Members Update.

### Topics discussed at this Board meeting:

#### Day 1 (Sunday):

- Progress on 2019 Strategy and Budget
- System Implementation – Secretariat presentations and elementAI demonstration
- Membership
- Future Strategy Drivers

## Day 2 (Monday)

- Board Matters
- Governance Review
- China engagement
- Stakeholder Discussions – Indigenous Peoples Advisory Forum (IPAF) and Standards Committee Co-Chairs

### Outcomes and actions from this meeting:

- **Chair election:** Daniel Weston was re-elected as Board Chair for a 2 year term.
- **Board Committees:** New composition was agreed as follows:

Finance and Audit Committee	Governance Committee
Tolga Egrilmezer (Co-Chair)	Heather Campbell (Chair)
Sasha Courville (Co-Chair)	Ken Willings
Rolf Brunkhorst	Daniel Weston
Gerard Bos	Pippa Howard

- **Registered specialists:** ASI will strengthen oversight (eg claims, logo use) and competence requirements (eg training and assessments) for Registered Specialists.
- **Stakeholder engagement:** The Board will invite the London Metal Exchange and associations working on downstream sector issues to engage in future Board teleconferences to provide updates on matters of common interest.
- **Downstream engagement:** The Board and CEO will continue to focus on engagement and outreach opportunities in sectors like packaging, building and construction and transport.
- **Business resilience:** ASI will develop one-page 'zero hour' instructions for the Secretariat on issues like travel emergencies and cyber attacks on ASI.
- **2019 Governance Review:** As per the Scoping Plan for the Governance Review, and following extensive discussion of a wide range of items during this Board meeting, ASI will continue drafting updates to the Governance Handbook, Membership Form and proposed changes to the Constitution, as well as other documents as relevant.
- **Membership metrics:** New metrics on geography/location/sector for companies and certifications will be added to the Board's reporting metrics.
- **AGM Week 2020:** The Board agreed to hold the 2020 ASI AGM Week in Longkou, Shandong Province, China, during the week of May 18 2020.