

## ASI Board Meeting – Summary of Minutes for publication

**Date:** Tuesday 19 November, 2019

**Held:** GoToMeeting

### Antitrust Statement:

*Attendees are kindly reminded that the ASI is committed to complying with all relevant antitrust and competition laws and regulations and, to that end, has adopted an Antitrust Policy, compliance with which is a condition of continued ASI participation. Failure to abide by these laws can potentially have extremely serious consequences for the ASI and its participants, including heavy fines and, in some jurisdictions, imprisonment for individuals. You are therefore asked to have due regard to this Policy today and indeed in respect of all other ASI activity.*

### ASI Ways of Working

*ASI is a multi-stakeholder organisation. Dialogue is at the heart of everything we do. It is critical to ensure that the organisation delivers on its mission. We welcome all participants and value the diversity of backgrounds, views and opinions represented in this meeting. We recognise that we have different opinions; that is the heart of healthy debate and leads to better outcomes. To ensure our meetings are successful, we need to express our views and hear the views of others in a respectful and professional way, protecting the dignity and safety of all participants and enabling full participation from all attendees.*

### Acknowledgement of Indigenous Peoples

*ASI acknowledges Indigenous Peoples and their connections to their traditional lands where we and our members operate. We aim to respect cultural heritage, customs and beliefs of all Indigenous people and we pay our respects to elders past, present and emerging.*

### Health and Safety

*ASI places a high priority on health and safety through the ASI Performance Standard, and likewise aims to ensure that our employees, contractors and participants work and meet safely. If you are travelling for this meeting, please consider health and safety risks, including from transport, illness, manual handling, slips and trips, personal safety and emergency situations. Let us know if you have any concerns or feedback.*

**Participants:** Daniel Weston (Chair), Anita Roper, Gerard Bos, Ken Willings (by Proxy to Chair), Pippa Howard, Sasha Courville, Tolga Egrilmezer.

**ASI Secretariat:** Fiona Solomon (ASI CEO).

**Invited:** Council for Aluminium in Building (CAB) – Justin Ratcliffe (CEO) and Justin Furness (Technical Director).

**Apology:** Marcel van der Sluijs.

### Introduction and context

ASI publishes a summary of Board meetings and teleconferences in the interests of transparency.

The following principles are applied in preparing these summaries:

- Statements or perspectives are not attributed to individuals.
- The following matters are NOT included in the summary: personnel matters, financial approvals, small items, or sensitive, premature or evolving discussions.
- Board *decisions* are shared, but not the deliberations or decision-making processes that lead to them.
- Publishing the Board's decisions does not invite or open up debate about these decisions.
- The Board approves the summary before publication on the ASI website and via the monthly Members Update.

### Topics discussed at this Board meeting:

- Aluminium in the building and construction sector
- Governance Review – Constitution update; Interim Policy for Material Conversion Facilities
- ASI Membership Form and 2020 Membership Fees
- 2020 Strategy and Budget
- Appointments of casual vacancies to Board and Standards Committee
- ASI AGM Week 2020
- ASI AGM Week 2021
- EU antitrust guidance update
- ISEAL Alliance
- Downstream and China engagement
- Harmonisation
- Finance – progress against 2019 budget
- IT systems and Monitoring and Evaluation (M&E)

### Outcomes and actions from this meeting:

- **Aluminium in the building and construction sector:** A briefing from the Council for Aluminium in Building (CAB) was provided to Directors. The progress of ASI through a BREEAM review process was also discussed. Several practical opportunities for further activities addressing this sector were identified.
- **2019 Governance Review:** The Board reviewed feedback received from ASI members on the proposed Constitution update. It was agreed to proceed with the special resolution to ASI Members to approve a new version of the ASI Constitution, and also to adopt an Interim Policy for ASI Members with Material Conversion Facilities, in light of the feedback received. These were agreed to both be communicated to ASI Members the following day.
- **ASI Membership:** A new version of the ASI Membership Information and Application Form was reviewed and adopted, and will include some additional information on ASI's multi-

stakeholder governance model. The 2020 Membership Fees, which had been developed through discussion with the ASI Finance and Audit Committee and recommended to the Board, were agreed.

- **ASI Strategy and Budget:** The Board discussed the growing needs of ASI for capacity growth and supporting activities to meet long term objectives, and adopted the new Strategy and Budget for 2020.
- **Casual vacancies:** The appointments to fill casual vacancies on the ASI Board (Marcel van der Sluijs) and on the ASI Standards Committee (Maria Lee) were confirmed.
- **AGM Week 2020:** A Scoping Plan for the 2020 event in China was discussed and various planning points agreed for follow up action by the Secretariat.
- **EU antitrust guidance update:** The Board noted the continuing focus of regulators on competition law compliance, even when the matters relate to environmental and/or social improvements. This reinforces ASI's ongoing focus on these issues.